

January 28, 2025

The Bremer County Board of Supervisors met in session on Tuesday, January 28, 2025 in the Courthouse, Waverly, Iowa, at 9:00 a.m. Hildebrandt, Cerwinske, Brunkhorst present. Cassandra Johansen, Finance Director, also present. Unless otherwise noted all actions were approved unanimously. Some Resolutions and Ordinances herein are summary descriptions, full text is available for viewing online at:

https://www.bremercounty.iowa.gov/government/resolutions_and_ordinances.php and also available M – F 8:00 AM to 4:30 PM in the Bremer County Auditor’s office.

Following the Pledge of Allegiance, the meeting was called to order by Chairman Hildebrandt. Cerwinske moved/Brunkhorst second to approve the agenda. Barbara Meeker, HR Mgr. and Dan Pickett, Sheriff, present.

Cerwinske moved/Brunkhorst second to approve the 1/21/25 minutes.

Brunkhorst moved/Cerwinske second to approve claims as listed below and authorize the Auditor to issue checks. Missy Thurm, Recorder, entered.

Kassandra Johansen, Bremer County Finance Director, presented some self-funded health insurance initial renewal rates recommended by Wellmark. No action taken on setting County/Employee contributions for FY26. More information from Wellmark is being sought.

Board discussed many of the FY26 budget requests.

Meeker, Thurm, Pickett exited.

Board met with Nate Koehler, MIS, for a FY26 budget work session.

Board met with Lindsey Koehler, Building & Zoning Admin./Sanitarian, for a FY26 budget work session.

Board met with Adam Hoffman, Treasurer, for a FY26 budget work session.

Board met with Landon Moore, County Engineer, for a weekly department update.

Brunkhorst moved/Cerwinske second to adopt RESOLUTION NO. 25-19 SETTING FEE SCHEDULE FOR RIGHT-OF-WAY OCCUPANCY AND USE PERMITS, RIGHT-OF-WAY WORK PERMITS, AND RIGHT-OF-WAY INSPECTIONS. WHEREAS, the Bremer County Board of Supervisors (“Board”) has enacted Bremer County Ordinance No. 24-09, which provides for a Right-of-Way Occupancy and Use Permit for certain parties seeking to construct, erect, or install facilities, as defined in Ordinance No. 24-09, within Bremer County County’s (“County”) road or highway right-of-way, along with Work Permits for subsequent work that may be required to occupy and use the County’s right-of-way; and WHEREAS, Ordinance No. 24-09 requires applicants for a Right-of-Way Occupancy and Use Permit and requesters of Work Permits to pay fees for such permits to the County, as well as costs for inspection services provided by the County in connection with occupancy and use of the County’s road or highway right-of-way; and WHEREAS, the County Engineer’s Office expends time, labor, and materials

when reviewing applications for Right-of-Way Occupancy and Use Permits, Work Permits, and inspecting such occupancy, use, and work; and WHEREAS, the County incurs ongoing costs and expenses resulting from third-party occupancy and use of County right-of-way, and associate work therewith; and WHEREAS, the imposition of permit fees and chargeable inspection costs shall provide the County a means to recover from or allocate to occupiers and users of County road or highway right-of-way, or those performing work therein, the costs associated with permitting and inspecting occupancy and use, or maintaining or repairing the County’s secondary roads impacted by certain occupancies and uses of, or work within, the County’s road or highway right-of-way; and WHEREAS, the Board and County Engineer have reviewed costs associated with application review, permitting, inspecting certain occupancies and uses of County road or highway right-of-way and maintaining impacted County road or highway right-of-way and arrived at reasonable and warranted fees to be set hereby. NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Bremer County, Iowa, that: Section 1. The County hereby adopts the following fee schedule pursuant to Bremer County Ordinance No. 24-09:

Permit Type	Fee (per individual)
Application Review	\$100
Right-of-Way Occupancy and Use – Ordinance #24-09	\$7,500
Work Permit – Ordinance #24-09	\$1,500
Inspector	Rate (per hour)
County Engineer	\$106.49
Assistant Engineer/Assistant to the Engineer	\$75.01
Engineering Technician/Aide	\$64.39
Road Foreman	\$72.43
Bridge Crew Lead	\$69.28
Operator I Sign man	\$68.91
Equipment	Rate (per hour)
Surveying – GPS	\$250.00
<i>*Equipment and Rate not specified on this table shall follow the current FEMA Schedule of Equipment Rates</i>	

Section 2. The County Engineer shall impose a permit fee of 2.0x the regularly associate fee as a penalty for post-project or post-work permit applications or requests (i.e., work requiring a permit was wrongfully completed without an approved permit). Section 3. These permit fees shall become effective immediately upon approval of this Resolution. PASSED AND APPROVED this 28th day of January, 2025.

Board reviewed draft permit forms updated to comply with Ordinance No. 24-09: Permit to Perform Work in County road Right-Of-Way, Right-Of-Way Occupancy and Use Permit, and Utility Permit.

Board met with Cassandra Johansen, Finance Director, for a FY26 budget work session relating to Community Based Services, Capital Projects & Insurance and Local Option Sales & Services Tax.

Board met with Daniel Bonzer, Veteran's Affairs Director, Kailey Heidemann, Assist. VA Director, for a FY26 budget work session. VA Commission member James O'Donnell present.

Board met with Barbara Meeker, Human Resource Mgr., for a FY26 HR budget work session.

Board met with Barbara Meeker, Human Resource Mgr. & Cassandra Johansen, Finance Director, for a FY26 Safety & Risk Mgmt. budget work session.

Board met with Lindley Sharp, Public Health Director, for a FY26 budget work session.

Board met with Cassandra Johansen, Finance Director, for a FY26 non-departmental budget work session.

Board met with Lindsey Koehler, Building & Zoning Admin. Brunkhorst moved/Cerwinski second to open the Public Hearing for the Second Reading of Ordinance #25-01 an Ordinance Codifying Bremer County Code of Ordinances. No one present. Cerwinski received an inquiry in regard to the process of the Ordinance. Brunkhorst moved/Cerwinski second to close the Public Hearing. Brunkhorst moved/Cerwinski second to approve the Second Reading of Ordinance #25-01 and set the date for the Third Reading to be held 2/4/25 at 10:15 a.m. Koehler presented minor subdivision requests. Billy Fox & Beau Buchholz present.

Cerwinski moved/Brunkhorst second to approve division of land and adopt RESOLUTION NO. 25-20 APPROVING THE MINOR SUBDIVISION PLAT OF Beechwood Farms, LLC & Rick's Chicks, LLC: Parcel E in the SW ¼ of the NW ¼ of Sec 22, T92 N, R12 W of the 5th P.M., Bremer County, Iowa, and more particularly described as commencing at the W ¼ Corner of said Sec; Thence N 00°14'54" W 630.00' along W Line of said ¼ - ¼ Sec to the Point of Beginning; Thence continuing N 00°14'54" W, 255.00' along said W Line; Thence N 89°45'06" E, 400.00'; Thence S 00°14'54" E, 255.00'; Thence S 89°45'06" W, 400.00' to the Point of Beginning. Containing 2.34 Acre(s), including 0.35 Acre(s) of County Road RoadV43 (Piedmont Ave) Right-of-Way, subject to any easements recorded or unrecorded. Parcel F in the W ½ of the NW ¼ of Sec 22, T92 N, R12 W of the 5th P.M., Bremer County, Iowa, and more particularly described as beginning at the W ¼ Corner of said Sec; Thence N 00°14'54" W, 630.00' along the W Line of said ¼ Sec; Thence 89°45'06" E, 400.00'; Thence N 00°14'54" W, 255.00'; Thence S 89°45'06" W, 400.00' to said W Line; Thence N 00°14'54" W, 1443.52' along said W Line to the SW Corner of Deed Description, as recorded in Document Number 2010-3030, on file in the Bremer County Recorder's Office, Waverly, Iowa; Thence N 89°08'18" E, 280.00' along the S Line of said Deed Description to the SE Corner thereof; Thence N 00°14'54" W, 323.00' along the E Line of said Deed Description to the NE Corner thereof, also to the N Line of said ¼ Sec; Thence N 89°08'18" E, 452.36' along said N Line; Thence S 00°31'12" E, 2649.81' to the S Line

of said ¼ Sec; Thence S 89°00'56" W, 744.95' along said S Line to the Point of Beginning. Containing 40.53 Acre(s), including 3.48 Acre(s) of County Road V43 (Piedmont Ave) and County Road C33 (190th St) Right-of-Way, subject to any easements recorded or unrecorded. Parcel G in the NW ¼ of Sec 22, T92 N, R12 W of the 5th P.M., Bremer County, Iowa, and more particularly described as commencing at the NW Corner of said Sec; Thence N 89°08'18" E, 732.36' along the N Line of said ¼ Sec to the Point of Beginning; Thence continuing N 89°08'18" E, 685.05' along said N Line; Thence S 00°31'12" E, 2648.35' to the S Line of said ¼ Sec; Thence S 89°00'56" W, 685.07' along said S Line; Thence N 00°31'12" W, 2649.81' to the Point of Beginning. Containing 41.66 Acre(s), including 0.94 Acre(s) of County Road C33 (190th St) Right-of-Way, subject to any easements recorded or unrecorded. Parcel H in the E ½ of the NW ¼ of Sec 22, T92 N, R12 W of the 5th P.M., Bremer County, Iowa, and more particularly described as commencing at the NW Corner of said Sec; Thence N 89°08'18" E, 1417.41' along the N Line of said ¼ Sec; Thence continuing N 89°08'18" E, 621.17' along said N Line; Thence S 00°31'12" E, 2647.02' to the S Line of said ¼ Sec; Thence S 89°00'56" W, 621.18' along said S Line; Thence N 00°31'12" W, 2648.35' to the Point of Beginning. Containing 37.76 Acre(s), including 0.86 Acre(s) of County Road C33 (190th St) Right-of-Way, subject to any easements recorded or unrecorded. Parcel I in the E ½ of the NW ¼ of Sec 22, T92 N, R12 W of the 5th P.M., Bremer County, Iowa, and more particularly described as follows: Beginning at the N ¼ Corner of said Sec; Thence S 00°31'12" E, 2645.70' along the E Line of said ¼ Sec to the SE Corner thereof, also being Center of said Sec; Thence S 89°00'56" W, 621.50' along the S Line of said ¼ Sec; Thence N 00°31'12" W, 2647.02' to the N Line of said ¼ Sec; Thence N 89°08'18" E, 621.50' along said N Line to the Point of Beginning. Containing 37.76 Acre(s), including 0.86 Acre(s) of County Road C33 (190th St) Right-of-Way, subject to any easements recorded or unrecorded. WHEREAS, ON THE 28th DAY OF JANUARY, 2025 at a regular meeting of the Bremer County Board of Supervisors, Bremer County, Iowa a minor subdivision plat of Beechwood Farms, LLC & Rick's Chicks, LLC: Parcel E, Parcel F, Parcel G, Parcel H, Parcel I (previously described) have been considered and should be approved. NOW, THEREFORE, BE IT RESOLVED by the Bremer County Board of Supervisors, Bremer County, Iowa that said minor subdivision plat be approved, and the Chairman of the Board of Supervisors and the County Auditor of Bremer County, Iowa, are hereby directed to affix their signatures to said Resolution. PASSED AND ADOPTED THIS 28th day of JANUARY, 2025.

Cerwinske moved/Brunkhorst second to approve division of land and adopt RESOLUTION NO. 25-21 APPROVING THE MINOR SUBDIVISION PLAT OF Ruby Ridge, LLC: Parcel C in the N ½ of the SE ¼ of Sec 34, T93 N, R14 W of the 5th P.M., Bremer County, Iowa, and more particularly described as follows: Beginning at the Center of said Sec; Thence N 89°33'29" E, 2127.42' along the N Line of said ¼ Sec Line, to the W Line of Parcel B, as recorded in Document Number 2010-1221, on file in the in the Bremer County Recorder's Office, Waverly, Iowa; Thence S 00°29'52" E, 50.30' along the W Line of said Parcel B to the SW Corner thereof; Thence N 89°31'08" E, 520.30' along the S Line of said Parcel B to the SE Corner thereof, also to the E Line of said ¼ Sec; Thence S 00°29'52" E, 20.05' along said E Line; Thence S 89°33'29" W, 1262.76'; Thence S 00°27'54" E, 515.00'; Thence N 89°24'28" W, 1385.00' to the W Line of said ¼ Sec; Thence N 00°29'21" W, 560.00' along said W Line to the Point of Beginning. Containing 19.63 Acre(s) including 0.03 Acre(s) of County Highway V14 (Easton Avenue) Right-of-Way, subject to any easements recorded or unrecorded.

Parcel D in the SE ¼ of the SE ¼ of Sec 34, T93 N, R14 W of the 5th P.M., Bremer County, Iowa, and more particularly described as follows: Commencing at the SE Corner of said Sec; Thence S 89°19'24" W, 198.00' along the S Line of said ¼ - ¼ Sec to the SW Corner of a Deed Description, as recorded in Document Number 2013-5630, on file in the Bremer County Recorder's Office, Waverly, Iowa, also being the Point of Beginning; Thence continuing S 89°19'24" W, 802.00' along said S Line; Thence N 00°40'36" W, 75.00'; Thence N 75°55'56" E, 100.00'; Thence N 73°38'24" E, 100.00'; Thence N 70°49'27" E, 100.00'; Thence N 62°28'53" E, 100.00'; Thence N 51°18'40" E, 100.00'; Thence N 37°03'28" E, 100.00'; Thence N 29°50'36" E, 100.00'; Thence N 26°50'39" E, 100.00'; Thence N 25° 18'40" E, 100.00'; Thence N 18°35'40" E, 136.00' to the SW Corner of a Deed Description, as recorded in Document Number 2011-4946, on file in the Bremer County Recorder's Office, Waverly, Iowa; Thence N 18°43'48" E, 347.82'; Thence N 45°13'38" E, 85.00'; Thence N 63°59'08" E, 136.95' all along the S Line of said Deed Description to the SE Corner thereof, also to the E Line of said ¼ - ¼ Sec; Thence S 00°29'52" E, 983.66' along said E Line to the NE Corner of said Deed Description, as recorded in said Document Number 2013-5630; Thence S 89°19'24" W, 198.00' along the N Line of said Deed Description to the NW Corner thereof; Thence S 00°29'52" E, 198.00' along the W Line of said Deed Description to the Point of Beginning. Containing 10.42 Acre(s), including 1.78 Acre(s) of County Highway V14 (Easton Avenue) and 160th Street Right-of-Way, subject to any easements recorded or unrecorded. WHEREAS, ON THE 28th DAY OF JANUARY, 2025 at a regular meeting of the Bremer County Board of Supervisors, Bremer County, Iowa a minor subdivision plat of Ruby Ridge, LLC: Parcel C & Parcel D (previously described) have been considered and should be approved. NOW, THEREFORE, BE IT RESOLVED by the Bremer County Board of Supervisors, Bremer County, Iowa that said minor subdivision plat be approved, and the Chairman of the Board of Supervisors and the County Auditor of Bremer County, Iowa, are hereby directed to affix their signatures to said Resolution. PASSED AND ADOPTED THIS 28th day of JANUARY, 2025.

Cerwinski moved/Brunkhorst second to approve division of land and adopt RESOLUTION NO. 25-22 APPROVING THE MINOR SUBDIVISION PLAT OF Randall C Fox & Linda M. Guldner: Parcel B in the SW ¼ of the NW ¼ and the NW ¼ of the SW ¼ of Sec 16, T93 N, R11 W of the 5th P.M., Bremer County, Iowa, and more particularly described as follows: Beginning at the W ¼ corner of said Sect; Thence N 00°28'49" W, 420.65' along the W line of the SW ¼ of the NW ¼ of said Sec to the SW corner of Parcel A in said Sec; Thence S 89°45'15" E, 300.57'; Thence S 00°48'58" W, 84.30'; Thence N 89°21'55" E, 109.54', all along the Southerly line of said Parcel A; Thence S 00°19'46" E, 371.97'; Thence S 89°29'35" W, 407.30' to the W line of the NW ¼ of the SW ¼ of said Sec; Thence N 00° 19'46" W, 39.30' along said W line to the point of beginning; Containing 4.073 acres, including 0.349 acre of county road right-of-way, subject to easements, restrictions, covenants, ordinances and limited access provisions of record and not of record. WHEREAS, ON THE 28th DAY OF JANUARY, 2025 at a regular meeting of the Bremer County Board of Supervisors, Bremer County, Iowa a minor subdivision plat of Randall C Fox & Linda M. Guldner: Parcel B (previously described) has been considered and should be approved. NOW, THEREFORE, BE IT RESOLVED by the Bremer County Board of Supervisors, Bremer County, Iowa that said minor subdivision plat be approved, and the Chairman of the Board of Supervisors and the County Auditor of Bremer County, Iowa, are

hereby directed to affix their signatures to said Resolution. PASSED AND ADOPTED THIS 28th day of JANUARY, 2025.

Board discussed various FY26 budget requests.

Board/Committee updates: Cerwinske participated in a virtual Northeast IA Community Action board meeting and shared an update on progress of Phase II of the Courthouse addition project; Brunkhorst attended Veteran’s Affairs Commission meeting; Hildebrandt attended East Central Region Mental Health & Disabilities Services board meeting.

Cerwinske moved/Brunkhorst second to adjourn at 12:14 p.m.

The above and foregoing is a true and correct copy of the minutes and proceedings of a regular session of the January 28, 2025 meeting of the Bremer County Board of Supervisors.

Dewey Hildebrandt, Chairman

Attest: _____
Shelley Wolf, Auditor

Claims Publication Summary 1/28/25:

Alliant Energy - IP&L	Utilities	779.86	3
Amazon Capital Services	Office Supplies	180.34	4
Becker-Milnes Funeral Svc Inc	Veterans Assistance	1275	
Bremer Co Sheriff	Service of Notice	902.9	
Bully Fabrication	Misc. Materials	1382.75	
Central Iowa Distributing Inc	Custodial Supplies	669	
Century Link	Phone Service	95.33	
City of Janesville	Utilities	70.4	
Crawford Supply Co	Commissary Supplies	70.38	
Crystal Heating & Plumbing Inc	Water Filters	57.03	
Elizabeth A Fagerlind	Custodial Services	650	
Friends of The Family	Expense Reimbursement	5392.2	
Galls LLC	Name Tag	29.96	
Garry's Tire Service Inc	Vehicle Maintenance	278	
GFC Leasing - Wi	Copier Lease	63.74	
Gordon Flesch Co Inc	Copier Lease	157.71	
Grainger	Misc. Equipment	939.99	
Jennifer Picken	Supply Reimbursement	100	
Keefe Supply Co	Commissary Supplies	2290.28	
Kip Ladage	Medical Examiner	386.75	
Lindley Sharp	Mileage Reimbursement	92.4	
MercyOne Waverly	Medical Examiner	125	
MidAmerican Energy Co	Intersection Lighting	10.32	
Mph Industries Inc	Vehicle Parts	570	
Napa Auto Parts	Vehicle Parts	2.68	
Northland Products Co	Parts/Supplies	1995.95	
PATC	Education Materials	110	
Pathways Behavioral Serv Inc	Substance Abuse Prevention	994.56	
Roling Ford LLC	Parts	247.15	

Steven E Bartlett	Safety Boot Reimbursement	100	
Superior Welding Supply Co	Welding Supplies	252.8	
Tradebe Environmental Svcs LLC	Hazardous Waste Disposal	7545.9	
Us Cellular Corp	Phone Service	529.31	3
Visa	Business Expense	2619.39	7
Waste Management	Dumpster Service	99.3	
Waverly Newspapers	Publications	842.14	2
Waverly Utilities	Utilities/ Phone & Internet Service	693.74	
	Total	32602.26	
Assessor			
Aaron Betts	Mileage Reimbursement	115.5	
Amazon Capital Services	Office Supplies	76.2	
Leaf	Copier Lease	235.26	
NE District ISAA	Membership Dues	350	
Us Cellular Corp	Phone Service	89.81	
Visa	Business Expense	166.7	
	Total	1033.47	
CBS			
Amazon Capital Services	Office Supplies	38.98	
CBS Services Enriched Housing	Return of Deposit	30	
Gordon Flesch Co Inc	Copier Lease	20.47	
Regional Transit Commission	Transportation	672	
Us Cellular Corp	Phone Service	42.54	
Verizon Wireless	Mobile Data	320.08	
Waverly Utilities	Utilities/ Phone & Internet Service	2711.85	3
	Total	3835.92	
	Grand Total	36347.65	